

# Future Development Services

Tel: +966 3 8812310 – Fax: +966 3 8812314 – P.O Box 461 Al Khobar 31952 – Saudi Arabia

Email: [info@fdscompany.com](mailto:info@fdscompany.com) Website: [www.fdscompany.com](http://www.fdscompany.com)

## FDS Training Calendar 2009

Course Code	Program Name	Start Date	End Date	Fee(US\$)	Location
SK103	Creativity Thinking	3-Jan-09	4-Jan-09	550	Al Madinah Al Monorah
HR100	HRD Basic Program: Basics, Manpower Selection & Orientation Handbook	4-Jan-09	8-Jan-09	3250	Bahrain
HSE100	Safety Audit & Site Inspection	4-Jan-09	8-Jan-09	3250	Bahrain
OG100	Production Engineering/Technology	4-Jan-09	8-Jan-09	3500	Bahrain
SK105	Attitude Psychometric	5-Jan-09	7-Jan-09	800	Al Madinah Al Monorah
SK112	Time Management & Working Smartly	10-Jan-09	11-Jan-09	550	Al Khobar
HR101	HRD Intermediate Program: Employee Motivation & Effective Performance Review	11-Jan-09	15-Jan-09	3250	Bahrain
HSE101	Advanced Risk Management	11-Jan-09	15-Jan-09	3250	Dubai
IT101	ITIL Foundation	11-Jan-09	13-Jan-09	1600	Bahrain
LE100	Basic Chemistry for Laboratory Technicians and non Professionals	11-Jan-09	15-Jan-09	3250	Dubai
MG106	Building and Managing Employee Relations	11-Jan-09	15-Jan-09	2700	Dubai
OG101	Basic Reservoir Engineering	11-Jan-09	15-Jan-09	3500	Abu Dhabi
SK117	Stress Management	12-Jan-09	13-Jan-09	550	Al Khobar
SK100	Communication Skills	17-Jan-09	19-Jan-09	800	Makkah Al Mokramah
HR102	HRD Advance Program: Anger Management, Dispute Resolution, & Training Needs Analysis	18-Jan-09	22-Jan-09	3250	Bahrain
HSE 102	Incident & Accident Investigations and Root Cause Analysis	18-Jan-09	22-Jan-09	3250	Bahrain
IT102	ITIL Service Management	18-Jan-09	29-Jan-09	6500	Bahrain
LE101	Sample Development and Preparation in Analytical Laboratory	18-Jan-09	22-Jan-09	3250	Abu Dhabi
MG109	Implementation of Six Sigma: How to Get The Best Results & High performance	18-Jan-09	22-Jan-09	2950	Sharm El-Shaikh
OG102	Petroleum Engineering for other Disciplines	18-Jan-09	22-Jan-09	3500	Bahrain
SK101	Assertiveness Skills	20-Jan-09	21-Jan-09	550	Makkah Al Mokramah

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Course Code	Program Name	Start Date	End Date	Fee(US\$)	Location
SK115	Presentation Success	24-Jan-09	26-Jan-09	800	Al Riyadh
IT106	Documents & Records Management Systems	25-Jan-09	29-Jan-09	3250	Bahrain
IT107	Project Management for Software Development	25-Jan-09	29-Jan-09	3250	Abu Dhabi
LE115	Gas Chromatography : Fundamentals , Troubleshooting, and Method Development	25-Jan-09	29-Jan-09	3250	Bahrain
MG111	Advance Office Management & Effective Administration Skills	25-Jan-09	29-Jan-09	2700	Abu Dhabi
OG103	Gas Processing	25-Jan-09	29-Jan-09	3500	Abu Dhabi
SK135	Train the Trainer	27-Jan-09	28-Jan-09	550	Al Riyadh
SK130	Critical Thinking and Creative Problem Solving	31-Jan-09	2-Feb-09	800	Jeddah
HSE 103	Integration Of HSE&QMS Management Systems	1-Feb-09	5-Feb-09	3250	Abu Dhabi
MG112	The Balanced Scorecard and Key Performance Indicators (KPI'S)	1-Feb-09	5-Feb-09	2700	Dubai
OG104	Production Chemistry	1-Feb-09	5-Feb-09	3500	Bahrain
SK114	Positive Thinking	3-Feb-09	4-Feb-09	550	Jeddah
SK117	Stress Management	7-Feb-09	9-Feb-09	800	Makkah Al Mokramah
HSE 104	Modern HSE Management System	8-Feb-09	12-Feb-09	3250	Dubai
MG113	Customer Relationship Management (CRM)	8-Feb-09	12-Feb-09	2700	Bahrain
OG105	Basic Drilling Engineering	8-Feb-09	12-Feb-09	3500	Abu Dhabi
LE202	Laboratory Quality Management (ISO 17025)	9-Feb-09	13-Feb-09	4250	Kuala Lumpur
SK112	Time Management & Working Smartly	10-Feb-09	11-Feb-09	550	Makkah Al Mokramah
SK119	Achieving Excellence in Customer Service	14-Feb-09	16-Feb-09	800	Al Khobar
MG114	Implementing Best Practices In Multishift Operations	15-Feb-09	19-Feb-09	2950	Sharm El-Shaikh
OG106	Intelligent Pigging	15-Feb-09	19-Feb-09	3500	Bahrain
SK122	Dealing With Difficult People	17-Feb-09	18-Feb-09	550	Al Khobar
SK109	7 Habits of Highly Effective People	21-Feb-09	24-Feb-09	1050	Al Riyadh
MG121	The Executive Secretary - Excellence Program	22-Feb-09	26-Feb-09	2700	Bahrain

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Course Code	Program Name	Start Date	End Date	Fee(US\$)	Location
OG107	Fishing Operations	22-Feb-09	26-Feb-09	3500	Abu Dhabi
LE104	Advanced Gas Chromatography Techniques & Troubleshooting	23-Feb-09	27-Feb-09	4250	Kuala Lumpur
SK111	Self-Confidence Development	28-Feb-09	2-Mar-09	800	Al Madinah Al Monorah
HR200	HRM Basic Program: Organizational Development & Career Planning	1-Mar-09	5-Mar-09	3250	Abu Dhabi
HSE105	Developing & Implementing Behavior Safety	1-Mar-09	5-Mar-09	3250	Abu Dhabi
ISO90_100	Understanding ISO 9000	1-Mar-09	1-Mar-09	600	Bahrain
MG127	The Training Coordinators Workshop "Excellence is unavoidable"	1-Mar-09	5-Mar-09	2700	Dubai
OG108	PVT and Phase Behavior of Reservoir Fluids	1-Mar-09	5-Mar-09	3500	Bahrain
ISO90_101	ISO 9000 Internal Auditing	2-Mar-09	3-Mar-09	1200	Bahrain
SK129	Work Ethics	3-Mar-09	4-Mar-09	550	Al Madinah Al Monorah
SK121	7 Steps to a Lot More Sales	7-Mar-09	8-Mar-09	550	Jeddah
HR201	HRM Intermediate Program: Manpower Planning, Compensation & Benefits	8-Mar-09	12-Mar-09	3250	Abu Dhabi
HSE 107	Advanced Process Hazard Analysis (Pha): Methods And Leadership	8-Mar-09	12-Mar-09	3250	Bahrain
ISO14_100	Understanding ISO 14001:2004	8-Mar-09	8-Mar-09	600	Abu Dhabi
MG125	Consultancy Skills for Training and Development Professionals	8-Mar-09	12-Mar-09	2950	Sharm El-Shaikh
OG109	Advanced Gas Hydrates and Flow Assurance	8-Mar-09	13-Mar-09	3500	Abu Dhabi
ISO14_101	ISO 14001 Internal Auditing	9-Mar-09	10-Mar-09	1200	Abu Dhabi
SK127	Sales Plus	9-Mar-09	10-Mar-09	550	Jeddah
SK106	Problem Solving & Decision Making	14-Mar-09	16-Mar-09	800	Makkah Al Mokramah
HR202	HRM Advance Program: HRM Strategy, Policies & Procedures Writing	15-Mar-09	19-Mar-09	4250	Kuala Lumpur
HSE 111	Designing and Implementing an Occupational Health and Safety Management System (OHSMS) for the Workplace	15-Mar-09	19-Mar-09	3250	Dubai
LE105	Process Analyzer Techniques- Online & Offline ( Lab equipment overview and maintenance)	15-Mar-09	19-Mar-09	3250	Bahrain

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Course Code	Program Name	Start Date	End Date	Fee(US\$)	Location
MG128	Improving Employee Performance: Correcting, Coaching & Counseling	15-Mar-09	19-Mar-09	2700	Abu Dhabi
OG110	Production Engineering and Surface Facilities	15-Mar-09	19-Mar-09	3500	Bahrain
IT104	Management Skills for IT Environment	16-Mar-09	20-Mar-09	4250	Kuala Lumpur
PM101	Best Practices for Managing Multiple Projects	16-Mar-09	20-Mar-09	3000	Kuala Lumpur
SK110	Meeting Management	17-Mar-09	18-Mar-09	550	Makkah Al Mokramah
SK125	Making the Transition to Management	21-Mar-09	23-Mar-09	800	Al Khobar
ISO17_100	Understanding ISO 17025:2005	22-Mar-09	22-Mar-09	600	Dubai
LE200	Statistics, Validation, Uncertainty, and Quality of Chemical Laboratory	22-Mar-09	26-Mar-09	3250	Dubai
MG155	Problem Solving & Decision Making	22-Mar-09	27-Mar-09	2700	Dubai
OG111	Well Testing	22-Mar-09	26-Mar-09	3500	Abu Dhabi
HR203	HRM Specialist Program: Job Description, Performance Analysis, and Organization Structuring	23-Mar-09	27-Mar-09	4250	Kuala Lumpur
HSE117	Environmental Management Systems	23-Mar-09	27-Mar-09	3250	Bahrain
ISO17_101	ISO 17025:2005 Internal Auditing	23-Mar-09	24-Mar-09	1200	Dubai
IT103	IT Strategic Planning	23-Mar-09	27-Mar-09	4250	Kuala Lumpur
SK124	Delegation - Leveraging Through Others	24-Mar-09	25-Mar-09	550	Al Khobar
SK128	Writing for Business Professionals	28-Mar-09	30-Mar-09	800	Al Khobar
ISO18_100	Understanding ISO 18001:2007	29-Mar-09	29-Mar-09	600	Cairo
IT105	Disaster Recovery & Business Continuity Planning	29-Mar-09	2-Apr-09	3250	Dubai
LE107	Statistical Process Control for Quality Assurance	29-Mar-09	2-Apr-09	3250	Abu Dhabi
OG112	Petro physics	29-Mar-09	2-Apr-09	3500	Bahrain
HSE 118	OHSAS 18001 Gap Analysis and Compliance Monitoring	30-Mar-09	3-Apr-09	3250	Dubai
ISO18_101	OHSAS 18001:2007 Internal Auditor	30-Mar-09	31-Mar-09	1200	Cairo
MG103	HR for the Non HR Manager	30-Mar-09	3-Apr-09	4250	Kuala Lumpur
IT101	ITIL Foundation	5-Apr-09	9-Apr-09	1600	Bahrain

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Course Code	Program Name	Start Date	End Date	Fee(US\$)	Location
MG107	Disaster Recovery Planning: Ensuring Business Continuity	5-Apr-09	9-Apr-09	2700	Bahrain
OG113	Petroleum Well Performance and Application of Artificial Lift	5-Apr-09	9-Apr-09	3500	Abu Dhabi
PM120	Project Management Professional (PMI Exam Preparation)	5-Apr-09	9-Apr-09	1500	Bahrain
IT107	Project Management for Software Development	12-Apr-09	16-Apr-09	3250	Abu Dhabi
MG200	Strategic Management	12-Apr-09	16-Apr-09	3250	Amman
OG114	Basic Production Engineering and Operations Surface Facilities	12-Apr-09	16-Apr-09	3500	Bahrain
LE201	Leadership, Management, and Supervisory Skills for Laboratory Personnel (LAMP)	13-Apr-09	17-Apr-09	4250	Kuala Lumpur
IT106	Documents & Records Management Systems	19-Apr-09	23-Apr-09	3250	Bahrain
MG111	Advance Office Management & Effective Administration Skills	19-Apr-09	23-Apr-09	2700	Bahrain
PM100	Project Leadership, Management & Communications	19-Apr-09	23-Apr-09	2500	Dubai
LE109	Modern Laboratory Management	20-Apr-09	24-Apr-09	4250	Kuala Lumpur
OG100	Production Engineering/Technology	20-Apr-09	24-Apr-09	4500	Glasgow
IT102	ITIL Service Management	26-Apr-09	7-May-09	7000	Amman
LE110	Practical Problem Solving in Chemical Analysis	26-Apr-09	30-Apr-09	3250	Dubai
OG101	Basic Reservoir Engineering	27-Apr-09	1-May-09	4500	Glasgow
LE111	Process Plant Start-up, Commissioning & Troubleshooting	3-May-09	7-May-09	3250	Abu Dhabi
OG102	Petroleum Engineering for other Disciplines	4-May-09	8-May-09	4500	Glasgow
ISO90_102	ISO 9000 Lead Auditor	10-May-09	14-May-09	3000	Amman
LE112	Process Engineering Fundamentals	10-May-09	14-May-09	3250	Bahrain
PM200	Advanced Project Management	10-May-09	14-May-09	2750	Amman
OG103	Gas Processing	11-May-09	15-May-09	4500	Glasgow
LE113	Chemical Engineering for Non Chemical Engineers	17-May-09	21-May-09	3500	Amman
PM115	Designing And Managing Effective Contracts	17-May-09	21-May-09	3000	Abu Dhabi
IT103	IT Strategic Planning	18-May-09	22-May-09	3500	Amman

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OG104	Production Chemistry	18-May-09	22-May-09	4500	Glasgow
ISO14_102	ISO 14001 Lead Auditor	24-May-09	28-May-09	3000	Sharm El-Shaikh
LE100	Basic Chemistry for Laboratory Technicians and non Professionals	24-May-09	28-May-09	3500	Amman
OG105	Basic Drilling Engineering	25-May-09	29-May-09	4500	Glasgow
HR100	HRD Basic Program: Basics, Manpower Selection & Orientation Handbook	31-May-09	4-Jun-09	3250	Dubai
HSE123	Developing Procedures, Protocols & Safe Operating Standards	31-May-09	4-Jun-09	4250	Kuala Lumpur
ISO17_102	ISO 17025:2005 Lead Auditor	31-May-09	4-Jun-09	3000	Amman
LE101	Sample Development and Preparation in Analytical Laboratory	31-May-09	4-Jun-09	3500	Cairo
MG106	Building and Managing Employee Relations	31-May-09	4-Jun-09	2700	Bahrain
OG106	Intelligent Pigging	1-Jun-09	5-Jun-09	4500	Glasgow
HR101	HRD Intermediate Program: Employee Motivation & Effective Performance Review	7-Jun-09	11-Jun-09	3250	Dubai
HSE147	Job Safety Analysis	7-Jun-09	11-Jun-09	4250	Kuala Lumpur
LE115	Gas Chromatography : Fundamentals , Troubleshooting, and Method Development	7-Jun-09	11-Jun-09	3500	Sharm El-Shaikh
MG109	Implementation of Six Sigma: How to Get The Best Results & High performance	7-Jun-09	11-Jun-09	2950	Amman
OG107	Fishing Operations	8-Jun-09	12-Jun-09	4500	Glasgow
ISO18_102	ISO 18001:2007 Lead Auditor	14-Jun-09	18-Jun-09	3000	Sharm El-Shaikh
MG112	The Balanced Scorecard and Key Performance Indicators (KPI'S)	14-Jun-09	18-Jun-09	2950	Cairo
LE202	Laboratory Quality Management (ISO 17025)	15-Jun-09	19-Jun-09	4250	Kuala Lumpur
OG108	PVT and Phase Behavior of Reservoir Fluids	15-Jun-09	19-Jun-09	4500	Glasgow
HR102	HRD Advance Program: Anger Management, Dispute Resolution, & Training Needs Analysis	21-Jun-09	25-Jun-09	3250	Dubai
HSE129	Emergency Response Planning and Crisis Management	21-Jun-09	25-Jun-09	3500	Cairo
MG113	Customer Relationship Management (CRM)	21-Jun-09	25-Jun-09	2950	Amman

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Course Code	Program Name	Start Date	End Date	Fee(US\$)	Location
LE104	Advanced Gas Chromatography Techniques & Troubleshooting	22-Jun-09	26-Jun-09	4250	Kuala Lumpur
OG109	Advanced Gas Hydrates and Flow Assurance	22-Jun-09	26-Jun-09	4500	Glasgow
MG114	Implementing Best Practices In Multishift Operations	28-Jun-09	2-Jul-09	3850	Kuala Lumpur
IT104	Management Skills for IT Environment	29-Jun-09	3-Jul-09	4250	Istanbul – Turkey
LE105	Process Analyzer Techniques- Online & Offline ( Lab equipment overview and maintenance)	5-Jul-09	9-Jul-09	3500	Cairo
MG121	The Executive Secretary - Excellence Program	5-Jul-09	9-Jul-09	2950	Dubai
HR201	HRM Intermediate Program: Manpower Planning, Compensation & Benefits	6-Jul-09	10-Jul-09	4250	Kuala Lumpur
HSE100	Safety Audit & Site Inspection	6-Jul-09	10-Jul-09	3500	Sharm El-Shaikh
OG110	Production Engineering and Surface Facilities	6-Jul-09	10-Jul-09	4500	Glasgow
LE200	Statistics, Validation, Uncertainty, and Quality of Chemical Laboratory	12-Jul-09	16-Jul-09	3500	Amman
MG127	The Training Coordinators Workshop "Excellence is unavoidable"	12-Jul-09	16-Jul-09	2700	Amman
HR201	HRM Intermediate Program: Manpower Planning, Compensation & Benefits	13-Jul-09	17-Jul-09	4250	Kuala Lumpur
HSE101	Advanced Risk Management	13-Jul-09	17-Jul-09	4250	Kuala Lumpur
IT105	Disaster Recovery & Business Continuity Planning	13-Jul-09	17-Jul-09	4250	Istanbul – Turkey
OG111	Well Testing	13-Jul-09	17-Jul-09	4500	Glasgow
HR202	HRM Advance Program: HRM Strategy, Policies & Procedures Writing	20-Jul-09	24-Jul-09	4250	Kuala Lumpur
HSE 102	Incident & Accident Investigations and Root Cause Analysis	20-Jul-09	24-Jul-09	4250	Kuala Lumpur
MG125	Consultancy Skills for Training and Development Professionals	20-Jul-09	24-Jul-09	3850	Kuala Lumpur
OG112	Petro physics	20-Jul-09	24-Jul-09	4500	Glasgow
HSE 104	Modern HSE Management System	26-Jul-09	30-Jul-09	3250	Dubai
LE107	Statistical Process Control for Quality Assurance	26-Jul-09	30-Jul-09	3500	Amman
MG103	HR for the Non HR Manager	26-Jul-09	30-Jul-09	4250	Kuala Lumpur

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HR203	HRM Specialist Program: Job Description, Performance Analysis, and Organization Structuring	27-Jul-09	31-Jul-09	4250	Kuala Lumpur
OG113	Petroleum Well Performance and Application of Artificial Lift	27-Jul-09	31-Jul-09	4500	Glasgow
HSE 103	Integration Of HSE&QMS Management Systems	2-Aug-09	6-Aug-09	3500	Cairo
LE201	Leadership, Management, and Supervisory Skills for Laboratory Personnel (LAMP)	2-Aug-09	6-Aug-09	4250	Kuala Lumpur
MG155	Problem Solving & Decision Making	3-Aug-09	7-Aug-09	3850	Kuala Lumpur
OG114	Basic Production Engineering and Operations Surface Facilities	3-Aug-09	7-Aug-09	4500	Glasgow
LE109	Modern Laboratory Management	9-Aug-09	13-Aug-09	4250	Kuala Lumpur
LE110	Practical Problem Solving in Chemical Analysis	10-Aug-09	14-Aug-09	3500	Sharm El-Shaikh
IT101	ITIL Foundation	27-Sep-09	29-Sep-09	1600	Bahrain
HSE105	Developing & Implementing Behavior Safety	4-Oct-09	8-Oct-09	3250	Bahrain
HSE 107	Advanced Process Hazard Analysis (Pha): Methods And Leadership	11-Oct-09	15-Oct-09	3750	Abu Dhabi
IT107	Project Management for Software Development	11-Oct-09	15-Oct-09	3250	Abu Dhabi
HSE 111	Designing and Implementing an Occupational Health and Safety Management System (OHSMS) for the Workplace	18-Oct-09	22-Oct-09	3250	Dubai
IT106	Documents & Records Management Systems	25-Oct-09	29-Oct-09	3500	Amman
HR200	HRM Basic Program: Organizational Development & Career Planning	1-Nov-09	5-Nov-09	3500	Amman
HSE117	Environmental Management Systems	1-Nov-09	5-Nov-09	3250	Abu Dhabi
IT102	ITIL Service Management	1-Nov-09	12-Nov-09	7000	Amman
HR101	HRD Intermediate Program: Employee Motivation & Effective Performance Review	8-Nov-09	12-Nov-09	3500	Amman
HSE 118	OHSAS 18001 Gap Analysis and Compliance Monitoring	8-Nov-09	12-Nov-09	3250	Bahrain
HR202	HRM Advance Program: HRM Strategy, Policies & Procedures Writing	15-Nov-09	19-Nov-09	3500	Amman
HSE123	Developing Procedures, Protocols & Safe Operating Standards	15-Nov-09	19-Nov-09	3250	Dubai

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HR203	HRM Specialist Program: Job Description, Performance Analysis, and Organization Structuring	6-Dec-09	10-Dec-09	3500	Amman
HSE147	Job Safety Analysis	6-Dec-09	10-Dec-09	4250	Kuala Lumpur
IT103	IT Strategic Planning	6-Dec-09	10-Dec-09	3250	Dubai
LE111	Process Plant Start-up, Commissioning & Troubleshooting	6-Dec-09	10-Dec-09	3250	Abu Dhabi
HSE129	Emergency Response Planning and Crisis Management	13-Dec-09	17-Dec-09	4250	Kuala Lumpur
IT105	Disaster Recovery & Business Continuity Planning	13-Dec-09	17-Dec-09	3250	Bahrain
LE112	Process Engineering Fundamentals	13-Dec-09	17-Dec-09	3250	Bahrain
MG103	HR for the Non HR Manager	13-Dec-09	17-Dec-09	3500	Bahrain
IT104	Management Skills for IT Environment	20-Dec-09	24-Dec-09	3250	Abu Dhabi
LE113	Chemical Engineering for Non Chemical Engineers	20-Dec-09	24-Dec-09	3250	Dubai